

Decision Maker: Public Protection and Safety Portfolio Holder
For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 17th June 2014

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2014/15**

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Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st May 2014. This shows a balanced budget.

It reports the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provides details of the latest expenditure within the Community Safety Budget as set out in Appendix 3.

The report also has brief details of the Summer Diversion Activities.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio.

2.1.2 Note the progress of the implementation of the targeted Neighbourhood activity project.

2.1.3 Agree to contribute £36,000 to the 2014 Summer Diversionary Activities from the 2014/15 Portfolio Holder Grants for Youth Diversion projects.

2.2 The PDS Committee is asked to comment on the allocation of Community Safety expenditure as set out in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.626m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
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Staff

1. Number of staff (current and additional): 58 ftes
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of the progress of this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information these budgets are listed below: -

Expenditure requiring Portfolio Holder approval

	2014/15 Budget £	Allocation Agreed to Date £	Current Bids £	Balance of Budget Unallocated £
Portfolio Holder Initiative Fund Grants	44,930	0	2,200	42,730
Youth Diversion Expenditure	48,250	9,000	36,000	3,250
Operation Payback	7,000	0	0	7,000
	100,180	9,000	38,200	52,980

Summer Diversion Activities

- 3.6 The Summer Activity programme will run between Wednesday 23 July and Friday 29th August over 31 days and will include 2 special Saturday park events.
- 3.7 The programme has been designed in consultation with the Portfolio Holder and will operate between 2pm and 6pm. The details of the programme are included at Appendix 4.
- 3.8 The programme will be promoted through the same channels as last year and it is anticipated that there will be the same level of participation achieved of approximately 11,000.
- 3.9 The total cost of the programme is expected to be £71k, excluding ‘in kind’ staff time. The breakdown of the expenditure and funding is detailed in the finance section below.
- 3.10 Activities will be provided for the age groups 8-19 with Mytime providing activities for the older age groups on certain days of the programme. There will be a Health Promotion presence at

certain of the parks, but the level of presence will be dependent on staff availability during the summer.

- 3.11 Approval is sought from the Public Protection and Safety Portfolio Holder for a contribution of £36,000 towards the cost of the activities, funded from the 2014/15 Portfolio Holder Grants budget for Youth Diversion projects.

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley's Best Value Performance Plan "Making a Difference" refers to the Council's intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council's budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a balanced budget for the Public Protection and Safety Portfolio for 2014/15.
- 5.2 Appendix 2 shows that an amount of £55k has been spent/committed for the Targeted Neighbourhood Activity project.
- 5.3 To date, a total of £9,000 has been committed/spent from the community safety budgets as detailed in Appendix 3, leaving an unspent balance of £91,180. Bids of £38,200 for a Purple Flag Scheme and the Summer Diversion Activities have been submitted to be considered by the Portfolio Holder.
- 5.4 The table below summarises the estimated costs and funding of the summer diversion activities:

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Costs

Staffing	11,020
Commissioned activities	45,090
Other equipment and materials	11,980
Marketing	2,630
Total estimated costs	70,720

Funding

Community Safety contribution	36,000
Public Health contribution	10,000
Contribution from the 'Tackling Troubled Families' programme	19,720
Affinity Sutton	5,000
Total estimated funding	70,720

5.5 In addition to the funding above, ECHS will be providing 'in kind' funding totalling £21,630, by supplying staff time for planning and organising delivery of the Summer Programmes as well as diverting Bromley Youth Service staff to deliver the activities for the parks days.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ECS finance section